



CHIEF FINANCIAL OFFICER

Sacramento, California

Salary – Dependent on Qualifications/Experience + Opportunities for Performance Bonuses

THE ORGANIZATION

CPS Human Resource Services functions as a self-supporting public agency to assist public/non-profit sector employers in developing and enhancing their human resource programs. CPS offers a full range of professional services to include; HR consulting, test development/administration, and executive recruitment. [Click here](#) to learn more about our organization.

THE POSITION

CPS Human Resource Services seeks a Chief Financial Officer. The position has a significant role within the organization as the incumbent will be responsible to strategically develop internal financial systems and make major financial decisions and transactions. We are seeking a committed and persuasive leader for the senior management team who can lead and direct the organization in its continuing endeavors to deliver quality and entrepreneurial human resources services to public agencies.

The ideal candidate will be an experienced and successful financial manager, an organizer and leader, be a systems thinker and implementer, have excellent communication and negotiation skills, understand both public and private sector financial practices and constraints, have corporate knowledge of national and global offices, a “can-do and positive” attitude in developing and building collaborative relationships across the organization.

KEY DUTIES

- Develop financial systems to facilitate informal management decision-making.
- Ensure the effective management of the organization’s financial operations.
- Develop, execute and communicate CPS’s overall financial strategy to all stakeholders.
- Provide recommendations to executive staff on major financial decisions and carry out the financial policy decisions made by senior management.
- Develop an annual business plan and budget designed to achieve business unit and CPS’ organizational and financial goals.
- Direct preparation of department budget and financial forecasts for all CPS funds; oversee disbursement of funds within various operating business units.
- Safeguard CPS’ finances to balance and maintain revenue and control expenditures.

EXPERIENCE AND EDUCATION

Expert-level knowledge of and experience in advanced principles and theory of financial and managerial accounting, investment practices and methodologies, and treasury operations; principles of project management, business and/or public administration. Five years of managerial or administrative subject matter expertise in one or more of the following areas: finance, accounting, investment, business or public administration, and with an excellent reputation among the business community. Equivalent to a Master’s Degree in a relevant field.

SALARY AND BENEFITS

Negotiable, based on qualifications, experience, and terms and conditions of employment. Our excellent benefits package includes; health, dental, vision, life, retirement, and many other competitive benefits. To learn more about our benefit programs, please [click here](#).

TO APPLY

Qualified candidates must complete an online application at: www.cps.ca.gov. Resumes will be requested during the second phase of the recruitment process. Candidates’ qualifications and experiences will be screened, and personal interviews will be scheduled with the most highly qualified candidates. The successful candidate must complete a background investigation.

FINAL FILING DATE **Open Until Filled**

CPS is an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER